



Arriving at Farfield

A guide for first time visitors



Your first visit to Farfield

This guide will help you know what to expect when visiting Farfield.

When you arrive, the building is on the right-hand side of Farfield Road if you are coming from Bingley Road.

There is a main car park at the top of the building (second entrance), and two accessible spaces near the first entrance. If the car parks are full, there is some street parking. It can be busy, so try to arrive a little early.

The main door is automatic. If it is closed, press the button on the right to open it.





Inside, you will see reception straight ahead.
A staff member will be there to greet you.

You will be asked to sign in using a screen. This is just for safety. There is another screen on the left that is easier to use for those who require lower level access such as wheelchair users. If you need help, just ask.

The screen will ask you to:

- Select “visitor”
- Enter your name
- Say how you travelled
- Read some safety information



After this, you will be asked to wait. The main waiting area can be busy. If you would like a quieter space, you can ask at reception.





You can use the seating, toilets, café, and water cooler while you wait.

There is also a quiet space if you need a break.

When it is time, someone will come and get you.

You don't need to worry about getting everything right. Staff are there to help you and make your first visit as easy and enjoyable as possible.

If you need any extra assistance at any time, please ask a member of staff at reception.

We look forward to seeing you soon.

